



UNIVERSITY OF MARYLAND, COLLEGE PARK
The Office of the Registrar



NOMINATION OF THESIS OR DISSERTATION COMMITTEE

Important Deadlines: The Nomination of Thesis or Dissertation Committee must be submitted to the Office of the Registrar at least 6 weeks prior to the scheduled date for the oral examination, and before the established deadline dates.

Date: _____

Student ID Number grid

Student ID Number

Print Full Name (Last, First, Middle)

Graduate Program grid

Graduate Program

Address

Degree Sought: _____

City, State, ZIP

Email Address

(Area Code) Telephone

Title of Thesis or Dissertation: _____

Are Human Subjects involved in the research? [] Yes [] No (If yes, please attach a copy of the approval from University Institutional Review Board [IRB])

Are vertebrate species (birds, mammals, fish, etc.) involved in this research? [] Yes [] No (If yes, please attach the UMCP Animal Care and Use Committee (UMCP-ACUC) form, showing protocol number and approval date)

Is recombinant DNA/RNA involved in this research? [] Yes [] No (If yes, please attach a copy of the approval from the UM Institutional Biosafety Committee).

Publication of a thesis or dissertation (in part or entirely) may compromise certain intellectual property rights. Contact the Office of Technology Commercialization (www.otc.umd.edu) if you envision eventual commercialization of your work.

Expected Oral Examination Date _____ (Please note that an oral examination may not be held until the Office of the Registrar approves the recommended committee.)

List all nominees on the table provided on the reverse of this form.

Is this a [] New Committee [] Revised Committee?

If this is a revised committee, did the original committee ever meet? [] Yes [] No (If yes, please explain using a separate sheet. If the candidate failed before the original committee, please attach a letter of explanation from the Director of Graduate Studies.)

Advisor (Print Name then Sign) _____ Date _____

Telephone extension and Email Address _____

Director of Graduate Program (Print Name then Sign) _____ Date _____

Telephone extension and Email Address _____

For the Registrar or Designee _____

Date _____

Note: Nomination for Graduate Faculty Members are available online at www.gradschool.umd.edu.

Please return this form to:

The Office of the Registrar
1113 Mitchell Building • University of Maryland
College Park, Maryland 20742-5121
TEL: 301 314 8240 • FAX: 301 314 9568

Nominated Committee

Name and Rank (or Title)	Program/Department/Place of Employment	Registrar Use Only
Chair:		
Dean's Representative (Doctoral Committees Only):		

The Master's Thesis Examination Committee:

The Committee must consist of at least three members of the Graduate Faculty, including two Full Members. The Chair of the Committee should be the student's advisor and a Full Member of the Graduate Faculty. To nominate Special Members to the Graduate Faculty, submit nomination form and required documents to the Graduate School. With the exception of Professors Emeriti, professors that end employment at UMCP maintain Graduate Faculty status for one year and must then be nominated as Special Members.

The Doctoral Defense Committee:

The Committee must consist of at least five members of the Graduate Faculty, including three Full Members. The Chair of the Committee should be the student's advisor and a Full Member of the Graduate Faculty. Each committee must have a Dean's Representative. The Dean's representative must have a related research interest and be a tenured member of the Graduate Faculty in a program outside the Chair's home unit. To nominate Special Members to the Graduate Faculty, submit a nomination form and required documents to the Graduate School. With the exception of Professors Emeriti, professors that end employment at UMCP maintain Graduate Faculty status for one year and must then be nominated as Special Members.

Graduate Faculty Categories

Full Members are tenured or on tenure-track faculty at UMCP. Adjunct Members include visiting, adjunct or affiliated faculty who may serve on thesis or dissertation committees. The Special membership category is for qualified scholars with no official affiliation with UMCP. If approved, Special Members have renewable five-year appointments to serve on committees.